



THE ART OF MANAGING YOUR CAREER APPLICATION FORM

Application forms may be mailed to ACI Manitoba, 501-62 Albert Street, Winnipeg MB, R3B 1E9, or emailed to amyc@creativemanitoba.ca

The course is open to anyone with an existing arts practice including actors, craftspeople, dancers, filmmakers, musicians, new media content creators, visual artists, writers and the like. If you are a self-employed artist, or looking to increase the portion of your employment derived from your art, then this course is for you.

Course participants will be expected to:

- Attend 4 scheduled sessions from 9:00 – 10:30
- Participate in group activities during the sessions.
- Complete assignments before and between sessions.
- Become a member of ACI Manitoba.

I have read and understood the course commitments.

IMPORTANT NOTE: The course will be limited to a maximum of 15 participants drawn from across all artistic disciplines and therefore space is extremely limited.

I am available for an interview (check all that apply):

- Weekday evenings
- Weekdays during business hours
- Weekends only

PERSONAL and CONTACT Information (please print clearly):

Name: _____
First Initial Last (Surname)

Phone: _____
Home # Cell/Pager # Other # Best Time to Contact You

Email: _____
Your Website URL

Mailing Address: _____
Suite # (if any) Street Number and Name

City Postal Code

CULTURAL WORK

Arts discipline(s) or media I currently work in or which I am trained and ready to work in. Check any that apply.

- theatre, dance, performing arts
- music
- film/video
- literary arts
- visual arts, crafts
- graphic design, new media, web-based arts
- other (specify) _____

Please describe your arts practice below. Do not exceed the space provided.

What do you most hope to achieve by participating in the *Art of Managing Your Career* that you have been unable to do on your own?

NEEDS ASSESSMENT:

Please complete the following sentence, choosing **all** of the items that are the most critically important for you TODAY. Add your own items in the blank spaces provided.

I'm looking for the Art of Managing Your Career to provide me with...

- | | |
|---|---|
| <input type="checkbox"/> A structured learning environment | <input type="checkbox"/> A business plan |
| <input type="checkbox"/> How business and the arts relate | <input type="checkbox"/> Skills to market my product or service |
| <input type="checkbox"/> Motivation | <input type="checkbox"/> A working portfolio |
| <input type="checkbox"/> Increased network of people | <input type="checkbox"/> Ways to increase employment options |
| <input type="checkbox"/> Information about my artistic discipline | <input type="checkbox"/> Other (please list): |
| <input type="checkbox"/> Taking stock of my life and decide on a direction to proceed | _____ |
| | _____ |

EMPLOYMENT ACTIVITY:

The Art of Managing Your Career focuses on assisting you to find and create work that sustains you financially and creatively. How have you been faring **over the past 12 months**? Check all that apply.

- Time out – I was in transition, dealing with personal/health or other concerns.
- I looked for survival jobs... and worked some of them.
- Explored ways to create paid work for myself as an artist.
- Worked part time for pay at (company or organization name):

- Worked full time for pay at the following places:

- Worked on contract for these people, community groups, organizations, etc.:

- Continued to create artistic services, products or pieces of work to sell.
- Worked on a business plan.
- Isolated myself and waited.
- I volunteered in hope of establishing myself in a similar paid position.
- Completely sustained myself financially through my paid artistic work.
- Was supported by spouse or parents.
- Supported myself and my artistic work completely or partially by grants and/or loans from public arts funders.

OBSTACLES to finding or creating paid work that I am dealing with right now...

- | | |
|--|---|
| <input type="checkbox"/> Financial limitations or debt | <input type="checkbox"/> Fear of marketing |
| <input type="checkbox"/> Lack a support network | <input type="checkbox"/> My own attitude or behaviour |
| <input type="checkbox"/> Lack knowledge of resources | <input type="checkbox"/> Believing I can/should do it on my own |
| <input type="checkbox"/> Don't know how to take advantage of the changing marketplace | <input type="checkbox"/> Organizational/time management issues |
| <input type="checkbox"/> Need further education/training | <input type="checkbox"/> Parenting, single parenting |
| <input type="checkbox"/> Other (please list them in your own words):

_____ | <input type="checkbox"/> Too many options, can't make a choice |
| | <input type="checkbox"/> Lack of access to computer or other technology, lack computer skills |

EMPLOYMENT AND WORK HISTORY: *Please attach a copy of your most recent résumé or c.v.*

NOTE: *If this information is on your resume or c.v. included with this application, you do NOT need to repeat it here.*

Education/Training	Type/ Name/ Level	Year Achieved	Province or Country
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High school grade or G.E.D. level: _____

Vocational Training Certificates achieved: _____

College/University Degree(s) achieved: _____

Apprenticeship or similar: _____

Non-credit, Professional Development or relevant artistic training completed:

CAREER GOALS:

Short-term career goal (6 months to 1 year) is: _____

Long-term career goal (1 to 3 years) is: _____

Other career goals that are important to me: _____

PROFESSIONAL ARTS EXPERIENCE (check all that apply):

- I have presented my work to the public by means of exhibitions, publications, performance, readings, screenings, or by some other means appropriate to my work
- I am represented by a dealer, publisher, agent or similar representative appropriate to the nature of my work
- I devote a proportion of my professional time as an artist to promoting or marketing my work
- I receive or have received compensation for my work, including but not limited to: sales; fees; commissions; royalties; residuals; grants and awards
- I have received professional training, either in an educational institution or from a practitioner or teacher recognized within my profession
- I have received public or peer recognition in the form of honours, awards, professional prizes, or by publicly disseminated critical approval
- I have membership in a professional association related to my artistic activity

SAMPLES OF YOUR WORK

It is important that the adjudicators can view your work. You can either include samples of your work with this application, or you can provide a URL where an online portfolio of your work can be viewed. Please note that samples submitted will not be returned.

- I have included samples of my current work with this application.
- Samples of my work can be viewed at (website URL): _____

A Canadian Language Benchmark in English of at least 7 is recommended for this course. Proof of level may be required.

Do you require any accommodation for this course? y : _____ n

Would you be available for an AMYC session early next year if there is no space in this session? y n

Those currently receiving EI benefits are ineligible for AMYC; please indicate if you are currently receiving EI benefits: y n

If someone referred you to this course, let us know who: _____

We thank you for your application for the Art of Managing Your Career. We may be in contact to do interviews to further adjudicate submissions.

I hereby apply to participate in the Art of Managing Your Career course.

Signed:

Dated:

This course was developed in cooperation with

